

2026-2027 BI-MONTHLY PAYROLL DATES

Non-Exempt Employees: Time clock entries should be verified **weekly**.

Substitute Teachers: Sign in/out sheets must be completed at each campus.

Semi-Monthly Employees: **Maintenance and Transportation Only**

CISD work week is Saturday-Friday

Leave: REFER TO CISD POLICY (DEC LOCAL/DED LOCAL) FOR ALL LEAVE POLICIES.

- ALL EMPLOYEES RECEIVE 5 STATE PERSONAL LEAVE DAYS AND 5 LOCAL LEAVE DAYS.
- LOCAL PERSONAL LEAVE DAYS INCLUDE 3 DAYS AT NO COST TO THE EMPLOYEE AND 2 DAYS DOCKED PER POLICY.
- SEE DED LOCAL REGARDING VACATION PAY (AFTER 12 MONTHS OF CONTINUOUS EMPLOYMENT) AND PAID HOLIDAYS.
- LEAVE NEEDED FOR DAYS ADJACENT TO HOLIDAY OR ON A TESTING/STAFF DEVELOPMENT DAY IS RESTRICTED.
- DISCRETIONARY LEAVE IN EXCESS OF TWO CONSECUTIVE DAYS MUST BE PRE-APPROVED.
- OVERTIME MUST BE PRE-APPROVED BY YOUR SUPERVISOR.
- MEDICAL LEAVE IN EXCESS OF 5 CONSECUTIVE DAYS REQUIRES A DOCTOR'S STATEMENT UPON RETURN.
- JURY DUTY IS AN EXCUSED ABSENCE WITH PROPER DOCUMENTATION FROM THE COURT.
- EMPLOYEES WHO TERMINATE PRIOR TO THE END OF THEIR CONTRACT ARE COMPENSATED FOR ACTUAL DAYS WORKED LESS AMOUNTS ALREADY PAID. LEAVE IS PRORATED.

QUESTIONS? CONTACT PAYROLL (EXT 5001) CHRISTI MCCAFFITY OR BY EMAIL CMCCAFFITY@CANTONISD.COM.

SEMI-MONTHLY PAY PERIOD BEGINS	SEMI-MONTHLY PAY PERIOD ENDS	SEMI-MONTHLY PAY DATES
06/27/2026	07/10/2026	08/10/2026
07/11/2026	07/31/2026	08/25/2026
08/01/2026	08/14/2026	09/10/2026
08/15/2026	08/28/2026	09/25/2026
08/29/2026	09/11/2026	10/09/2026
09/12/2026	09/25/2026	10/23/2026
09/26/2026	10/09/2026	11/10/2026
10/10/2026	10/30/2026	11/20/2026
10/31/2026	11/13/2026	12/10/2026
11/14/2026	11/27/2026	12/17/2026
11/28/2026	12/11/2026	01/08/2027
12/12/2026	12/25/2026	01/25/2027
12/26/2026	01/15/2027	02/10/2027
01/16/2027	01/29/2027	02/25/2027
01/30/2027	02/12/2027	03/10/2027
02/13/2027	02/26/2027	03/25/2027
02/27/2027	03/12/2027	04/10/2027
03/13/2027	03/26/2027	04/23/2027
03/27/2027	04/09/2027	05/10/2027
04/10/2027	04/30/2027	05/25/2027
05/01/2027	05/14/2027	06/10/2027
05/15/2027	05/28/2027	06/25/2027
05/29/2027	06/11/2027	07/09/2027
06/12/2027	06/25/2027	07/23/2027
06/26/2027	07/09/2027	08/10/2027
07/10/2027	07/30/2027	08/25/2027

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08/01/2026	08/28/2026	09/25/2026
08/29/2026	09/25/2026	10/23/2026
09/26/2026	10/30/2026	11/20/2026
10/31/2026	11/27/2026	12/17/2026
11/28/2026	12/25/2026	01/25/2027
12/26/2026	01/29/2027	02/25/2027
01/30/2027	02/26/2027	03/25/2027
02/27/2027	03/26/2027	04/23/2027
03/27/2027	04/30/2027	05/25/2027
05/01/2027	05/28/2027	06/25/2027
05/29/2027	06/25/2027	07/23/2027
06/26/2027	07/30/2027	08/25/2027